



REGISTRAR MEMORANDUM 2021-029

TO : ALL AUSL LAW STUDENTS

FROM : OFFICE OF THE REGISTRAR

DATE : 15 DECEMBER 2021

**RE : DOCUMENTARY REQUIREMENTS PRIOR TO THE
ENROLMENT OF CLINICAL LEGAL EDUCATION PROGRAM
(CLEP) SUBJECTS**

All law students are hereby reminded and required to complete the documentary requirements prior to their enrollment in Clinical Education Program (CLEP) subjects, as follows:

Original Student/Freshman Entry

1. Certificate of Good Moral Character
2. Transfer Credentials/Honorable Dismissal
3. Official Transcript of Records (Pre-Law course)
with remarks: **"Copy for Arellano University School of Law"**

Transferee Student

1. Certificates of Good Moral Character from prior Dean and a Law professor
2. Transfer Credentials/Honorable Dismissal
3. Official Transcript of Records from previous Law School with remarks:
"Copy for Arellano University School of Law"
with: *Official Transcript of Records (Pre-Law course)-Certified True Copy
-Copy for the Law School prior to AUSL. If AUSL is the third law school,
please see the undersigned on the required transcript.
4. Certificate of Eligibility for Admission into the Law Course (CEL/C-1)
from the originating law school
5. Course Description from previous law school if subject course to be
credited is not same with Arellano University School of Law curriculum
(subject course/name/code)

Furthermore, students must ensure that they have taken and passed all their subjects as required in Rule 138-A, Rules of Court.

In case of non-submission of the above-mentioned school credentials and/or lack of required subjects* the concerned student may no longer be issued a certification/endorsement letter as mandated by the Supreme Court, and his/her enrolment to CLEP subject/s will be automatically forfeited.

For your guidance and strict compliance.


AILEEN P. JUNIO
Assistant Registrar

Noted:


ATTY. ROLAND A. NIEDO
Registrar

cc: Dean/Assistant Dean/CLEP Adviser

*Rule 138-A Section 3 Eligibility Requirements of Law Students Practitioners